

To locate your parcel, use the following steps:

1. Click the "View County, Town, and School Tax Bills Online."
2. Click on the entities button from the blue control panel located at the top of the screen.
3. Enter your parcel information into the search fields at the top of the data column and press enter (not all fields are required - user friendly option is "taxmap" **OR** "owner 1").

**Note:** For other search options, enter your last name into the "Owner 1" field and/or enter the street name into the "Loc Name" (route = rt), press enter.

4. Click on the eye located next to the parcel record to view additional information and any associated bill history.
5. To print a receipt, click on the eye next to the tax year to view. At the top, click on the payments tab and click on the eye again. Under reports, click on "auto print tax receipt."