

COUNTY OF CLINTON)
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STATE OF NEW YORK)

October 9, 2025

Stenographer's minutes of the Regular Session of the Clinton County Legislature held
Wednesday, October 8, 2025 in the Legislative Chambers, 137 Margaret Street, Plattsburgh, New York.

PRESENT: David Bezio, Area 4
Calvin Castine, Area 1
Mark Henry, Chairperson, Area 3
Joshua Kretser, Area 9
Paul Lamoy, Area 8
Francis Peryea, Area 2
Kevin Randall, Area 5
Rob Timmons, Area 7
Patty Waldron, Area 6

EXCUSED: Robert Hall, Area 10

ALSO PRESENT: Christine Peters, County Administrator
Kim Kinblom, Deputy County Administrator
Jacqueline Kelleher, County Attorney

Chairperson Henry called the meeting to order at 5:15 p.m.

Christine Peters, the County Administrator, conducted roll call. Legislator Hall asked to be excused.

Legislator Bezio motioned to accept the minutes of the September 17, 2025 Regular Session, seconded by Legislator Kretser. Carried (9-0-1).

Chairperson Henry asked if anyone wished to address the Legislature.

Chairperson Henry reported there is a public hearing regarding Clinton Community College's proposed budget. He asked the Clerk of the Board to read the notice of public hearing.

Legislator Randall motioned to open the public hearing at 5:17 p.m., seconded by Legislator Timmons. Carried (9-0-1).

Chairperson Henry asked if anyone present wished to address the Board regarding this matter.

There being no one who wished to speak, Chairperson Henry entertained a motion to close the public hearing.

Legislator Peryea motioned to close the public hearing at 5:18 p.m., seconded by Legislator Lamoy. Carried (9-0-1).

Chairperson Henry moved onto the Committee Reports.

Buildings and Grounds Committee – Legislator Lamoy

Legislator Lamoy stated the Buildings and Grounds Committee has not met since the last Regular Session.

The next Buildings and Grounds Committee meeting is tentatively scheduled for Tuesday, October 14th at 4:00 p.m.

Children and Family Services Committee – Legislator Peryea

Legislator Peryea stated the Children and Family Services Committee met on Tuesday, October 7th.

Gretchen Crowningshield, the Commissioner of Social Services, was present to discuss several resolutions including, "Authorizing Contract with Shenandoah Chefalo" and "Authorizing Contract with Behavioral Health Services North, Inc." Ms. Crowningshield also provided updates on the Warming Center, the Home Energy Assistance Program and the monthly statistics for August, 2025.

Resolutions #724 through #727 have been placed on the agenda based on the Committee's recommendation.

The next Children and Family Services Committee meeting is tentatively scheduled for Thursday, November 6th at 5:00 p.m.

Economic Development and County Operations Committee – Legislator Waldron

Legislator Waldron stated the Economic Development and County Operations Committee met earlier.

David Randall, the Information Technology Director, was present to discuss the resolution, “Authorizing Contract with the City of Plattsburgh.”

Tammy Lacey, the Director of Real Property, was also present to discuss Assisted Assessing Services with the Towns of Altona and Saranac.

Shannon Thayer, the Planning Director, was in attendance to discuss several resolutions including, “Authorizing the Purchasing Agent to Solicit Request for Quotations for Electrical Installation of Generators” and “Authorizing Contract for Geographic Information System (GIS) License Administration Services.”

Molly Ryan, the Economic Development Director, was present to provide an update on the County of Clinton Industrial Development Agency.

Resolutions #728 through #731 have been placed on the agenda based on the Committee’s recommendation.

The next Economic Development and County Operations Committee meeting is tentatively scheduled for Wednesday, November 12th at 4:00 p.m.

Finance Committee – Legislator Timmons

Legislator Timmons stated the Finance Committee met on Wednesday, October 1st.

Rebecca Murphy, the Deputy County Treasurer, was present to discuss several resolutions including, “Authorizing Contract with Formax” and “Authorizing Contract with Arrow Bank National Association.” Ms. Murphy also discussed the 2024 Fiscal Stress Reports and the Nursing Home UPL.

The Committee also discussed the resolution, “Amending Resolution #450 dated June 11, 2025 titled, “Amending Resolution #946 dated December 13, 2023 titled, “Amending Resolution #411 dated May 24, 2023 titled, “Awarding Request for Proposals (RFPs) for Family Court Legal Services.” The Committee also discussed the Health Insurance Buyout Analysis.

Resolutions #732 through #741 have been placed on the agenda based on the Committee’s recommendation.

The next Finance Committee meeting is tentatively scheduled for Wednesday, November 5th at 5:15 p.m.

Health Committee – Legislator Bezio

Legislator Bezio stated the Health Committee meeting scheduled for Wednesday, October 1st was cancelled.

The Committee was polled on Resolutions #742 and #743 on the agenda.

The next Health Committee meeting is tentatively scheduled for Wednesday, November 5th at 4:00 p.m.

Human Services Committee – Legislator Randall

Legislator Randall stated the Human Services Committee met on Tuesday, October 7th.

Kevin LeBoeuf, the Director of the Veterans' Service Agency, was present to discuss monthly statistics.

Ike Bogosian, the Nursing Home Director, was also in attendance to discuss the resolution, "Authorizing Various Contracts for the Year 2026."

Resolution #744 has been placed on the agenda based on the recommendation of the Committee.

The next Human Services Committee meeting is tentatively scheduled for Thursday, November 6th at 4:15 p.m.

Personnel Committee – Legislator Henry

Legislator Henry stated the Personnel Committee met on Monday, October 6th.

Resolutions will be placed on the Regular Session meeting of Wednesday, October 22nd.

Resolution #782 has been placed on the agenda under Waive Rule 13.2.

The next Personnel Committee meeting is tentatively scheduled for Monday, November 3rd at 5:00 p.m.

Plattsburgh International Airport Committee – County Administrator Christine Peters

On behalf of Legislator Hall, Ms. Peters stated the Plattsburgh International Airport Committee has not met since the last Regular Session.

Resolution #745 has been placed on the agenda from the Wednesday, September 17th Committee meeting.

The Committee was also polled on Resolutions #746 and #747 on the agenda.

The next Plattsburgh International Airport Committee meeting is tentatively scheduled for Wednesday, October 22nd at 4:00 p.m.

Public Safety Committee – Legislator Castine

Legislator Castine stated the Public Safety Committee met on Monday, October 6th.

Jamie Douthat, the Chief Assistant District Attorney, was present to discuss several resolutions including, "Authorizing the Deputy County Treasurer to Increase Appropriation from the District Attorney's Federal Justice Seizure Reserve Account" and "Authorizing Payment of 2026 Membership Dues."

Jami Rock, the Executive Director of the Child Advocacy Center, was in attendance to discuss the resolution, "Authorizing Contract with Frontline Foundations of North America, Inc."

Tori Barrett, the Assistant Public Defender, was also in attendance to discuss the resolution, “Authorizing Contract Amendment with Oval Development, LLC.”

Shanna Davis, the Emergency Services Principal Account Clerk, was present to discuss several resolutions including, “Authorizing Payment of 2026 Membership Dues” and “Authorizing Various Contracts for the Year 2026.”

Resolutions #748 through #758 have been placed on the agenda based on the Committee’s recommendation.

The next Public Safety Committee meeting is tentatively scheduled for Monday, November 3rd at 4:00 p.m.

Transportation Committee – Legislator Kretser

Legislator Kretser stated the Transportation Committee has not met since the last Regular Session.

The Committee was polled on Resolution #759 on the agenda.

The next Transportation Committee meeting is tentatively scheduled for Tuesday, October 14th at 5:15 p.m.

LIAISON REPORTS

Board of Health – Legislator Lamoy

Legislator Lamoy stated the next Board of Health meeting is scheduled for Thursday October 20th at 7 p.m.

Intercounty of the Adirondacks – Legislator Randall

Legislator Randall stated on Thursday, October 23rd Clinton County will be hosting at the former Clinton Community College location. The Committee will meet at the former George Moore building at 10:30 a.m., with a welcome message from Steve Frederick, the Vice President for Advancement, along with a presentation from Molly Ryan, the Economic Development Director. Legislator Randall asked to please RSVP if you are able to attend.

Lake Champlain/Lake George Regional Planning Board – Legislators Kretser and Randall

Legislator Kretser stated the Board met on Tuesday, October 7th. The Board reviewed the amendments to the bylaws and approved the new Strategic Plan.

Soil and Water Conservation – Legislators Bezio and Timmons

Legislator Bezio stated the next meeting is Thursday, October 16th at 5 p.m.

STAFF REPORTS

County Attorney – Jacqueline Kelleher, Esq.

Ms. Kelleher did not have a report.

County Administrator – Christine Peters, Esq.

Ms. Peters reported if Legislators are attending the Inter-County meeting on Thursday, October 23rd to RSVP accordingly. Ms. Peters also requested an Executive Session to discuss an employee matter and a contractual issue.

Chairperson's Report

There being no further business, Chairperson Henry moved on to resolutions. The following resolutions were approved unless otherwise noted.

Resolutions #720 through #726 were approved.

Resolution #727 titled, "Authorizing the Youth Bureau to File Application for State Aid for Youth Development Program Allocations and Youth Sports Education Program Allocations and Authorizing Various Contracts" was motioned by Legislator Peryea and seconded by Legislator Randall. Carried (8-0-1-1).

Discussion: Legislator Kretser abstained.

Resolutions #728 through #778 were approved.

Resolution #779 titled, "Authorizing the Chairperson to Execute a Memorandum of Agreement by and between the County of Clinton and the Sheriff of Clinton County and CSEA, Local 1000/AFSCME, AFL-CIO, Clinton County Unit 6450-01 of Local 884" was motioned by Legislator Timmons and seconded by Legislator Castine. Carried (9-0-1).

Discussion: Kim Kinblom, the Deputy County Administrator, stated this resolution and the next two resolutions are a result of the discussion from the Finance Committee meeting of Wednesday, October 1st regarding the Health Insurance Buyout Analysis. This resolution and the other two will execute Memorandum of Agreements with each bargaining unit to increase the health insurance buyout for active employees for 2026. Ms. Kinblom stated if these are approved, there will be a notification sent out to the entire staff tomorrow letting them know of the increased buyout for next year. Open enrollment starts later this month and that would be the time these individuals could elect to come off the health insurance plan.

Resolutions #780 and #781 were approved.

Legislator Kretser motioned to Waive Rule 13.2, seconded by Legislator Randall. Carried (9-0-1).

Resolution #782 was approved.

Legislator Bezio motioned to enter into Executive Session to discuss a contractual matter and the employment history of a particular employee at 5:52 p.m., seconded by Legislator Kretser. Carried (9-0-1).

Legislator Timmons motioned to exit Executive Session at 6:19 p.m., seconded by Legislator Randall. Carried (9-0-1).

There being no further business to come before the Legislature, Legislator Bezio motioned to adjourn the meeting at 6:19 p.m., seconded by Legislator Waldron. Carried (9-0-1).

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Erin M. Light".

Erin M. Light
Senior Typist

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